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सं./No. OFMK/HR/024/Hiring/2025

दिनांकित /Dated: 15.03.2025

(Advt. No. OFMK/FTC/03/2025)

ENGAGEMENT OF PROFESSIONALS ON FIXED TERM CONTRACT BASIS IN OFMK(A UNIT OF AVNL)

Ordnance Factory Medak(OFMK) is a unit of Armoured Vehicles Nigam Limited, engaged in Manufacturing of Infantry Combat Vehicles(ICV), Armoured Ambulance, CMT, NBC(RV),CRN-91 and MPV. It is a new Government Company with great future. It offers great work environment and challenging opportunities for the professionals to prove their mettle. Offline applications are invited from **Young Professionals** for the following positions on Fixed Term Contract basis at Ordnance Factory Medak-Unit of AVNL located at Yeddumailaram, Sangareddy/Hyderabad-502205.The engagement is purely a temporary and ad-hoc engagement for a Fixed Term to meet temporary functional requirements. The engagement shall be on Fixed Term contract basis. This engagement is based on selection through short listing and interview.

Sl No.	Name of the post & Discipline	No of Posts	Qualification	Upper Age limit as on date of Adv.
01.	Analysis Engineer-M (Mechanical)	1 (UR)	Essential: B.E./B.Tech (04-year full time course) Mechanical/Production/Manufacturing/Industrial Engineering degree from recognized University/Institution/College approved by AICTE/UGC with 55% & above for GEN/EWS/OBC(NCL) candidates and pass class for SC/ST/PwBDs Candidates. 2. Should have working knowledge of ANSYS software, Unigraphics NX and AutoCAD.	30 Years
02.	Design Engineer-M (Mechanical)	4 (3-UR,1-OBC(NCL))	Essential: B.E./B.Tech (04-year full time course) Mechanical/Production/Manufacturing/Industrial Engineering degree from recognized University/Institution/College approved by AICTE/UGC with 55% & above for GEN/EWS/OBC(NCL) candidates and pass class for SC/ST/PwBDs Candidates and pass class for SC/ST/PwBDs Candidates. 2. Should have working knowledge of Unigraphics NX Software and AutoCAD.	30 Years
03.	Design Engineer-EE (Electrical)	1 (UR)	Essential: B.E./B.Tech(04-year full time course) in Electrical/Electrical & Electronics from recognized University/Institution/College approved by AICTE/UGC with 55% & above for GEN/EWS/OBC(NCL) candidates and pass class for SC/ST/PwBDs Candidates. 2. Should have working knowledge in selecting different motors for different applications especially position control applications, designing control systems for power electronic drives, power electronic modules for electro mechanical applications.	30 Years

Sl No.	Name of the post & Discipline	No of Posts	Qualification & Experience	Upper Age limit as on date of Adv.
04.	Design Assistant-E (Electrical)	1 (UR)	Essential: B.E./B.Tech(04-year full time course) in Electrical/Electrical & Electronics from recognized University/Institution/College approved by AICTE/UGC with 55% & above for GEN/EWS/OBC(NCL) candidates and pass class for SC/ST/PwBDs candidates. 2. Should have working knowledge in AutoCAD-Electrical Software, handling various test equipment's/instrument for electrical and electronic systems and preparing Process Schedule, Flow Charts etc.	30 Years

@ (01 Post for reserve HH category)-Design Assistant-E(Electrical)

Abbreviations Used: UR= Un-Reserved, SC=Scheduled Caste, ST=Scheduled Tribe, OBC (NCL)=Other Backward Caste (Non Creamy Layer), VH- Visually Handicapped, HH-Hearing Handicapped, OH-Orthopedically Handicapped, MD-Multiple Disabilities.

Note: Detailed terms, qualification, experience, Job Specification, Skills required for above mentioned post are attached at **Annexure –A.**

How to apply:

1. Interested candidates may download the Offline application from the website (www.avnl.co.in) as attached at **Annexure-B** to this advertisement. **Hard Copy of duly filled in application shall be submitted along with scanned self-attested copies** of evidence of proof of age, qualification and experience, last drawn pay including level/grade or CTC as applicable etc. The application, complete in all respect together with the required fee should be sent **ONLY** through India Post i.e. Ordinary Post/ Speed Post to "**The Deputy General Manager/HR, Ordnance Factory Medak, Yeddumailaram, Dist: Sanga Reddy, Telangana - 502205**" **super-scribing the envelope with the Advertisement No & name of the post applied for**. The last date for receipt of Application at Ordnance Factory Medak will be **21 Days** from the **date of publication of this advertisement in the Employment News**.
2. Application fee (**Non-refundable Rs.300/-**) to be paid only **through SBI Collect (PSU ->Armoured Vehicles Nigam Limited -> OFMK-Miscellaneous)**. **SC/ ST / PWD/ Ex-SM / Female applicants are exempted from payment of application fees.**
3. Non-attachment of required documents as per application format will be treated as incomplete application and will be rejected forthwith. It is mandatory to fill all the relevant information such as qualification details, experience details, percentage of marks etc. In case of any variation in Name/ surname/ spelling mentioned in the Application cum Biodata and in educational/ professional qualification certificates, application will be liable to be rejected. OFMK/AVNL management will not take any responsibility for any delay in receipt or loss in postal transit for any application or Communication.
4. Applications that are incomplete, not in prescribed format, not legible, without the required certificates and without requisite fee, shall be summarily rejected without assigning any reasons and no correspondence in this regard shall be entertained.
5. Applicant is requested to enter his/her **active email address** and **mobile phone number** which should be valid and operational, as **all important communications will be sent to this email or mobile number**. The engagement of above professionals on contract basis will be subject to the terms and conditions attached at **Annexure -C**. **All the candidates are required to go through the terms and conditions thoroughly before filling their applications.**
6. Candidate can apply for one post clearly mentioning the post applied for along with relevant documents.

NOTE: Applications received through other modes, viz. Fax/e-mail/By-Hand/Courier will not be accepted and will be summarily rejected.

XXX SD-

(के. सी. मोहन)/K.C.Mohan)

उप महाप्रबन्धक/ मा. सं. (एच. आर /DGM/HR)

कृते मुख्य महाप्रबंधक/FOR CHIEF GENERAL MANAGER

DETAILED TERMS, QUALIFICATION, EXPERIENCE, JOB SPECIFICATION, SKILLS REQUIRED FOR THE POST:

1.0 JOB LOCATION: Above Posts are Ordnance Factory Medak, Yeddumailaram, Sangareddy District, Telangana-502205.

1.1 TERMS OF ENGAGEMENT, ALLOWANCE AND JOB DESCRIPTION:

2.0 Analysis Engineer-M(Mechanical): The candidate will be engaged initially for a period of **ONE** year which may be extended up to a maximum of three years(Including initial period) based on project requirement and individual's Performance.

Consolidated remuneration p.m.	Additional benefits payable
Rs. 60,000/- (inclusive all)	No increment shall be granted during the term of the contract.

2.1.a Job Specification: for carrying out activities in R&D section of OFMK.

1	Utilize NX and ANSYS software to develop layouts, designs, and drawings that meet or exceed engineering specifications, on time.
2	Work within a team to generate and review CAD models in NX, technical documentation, simulate using ANSYS software, and prototypes using industry, departmental and discipline standards.
3	Maintain CAD files and supporting documentation. Create and update database of design records for future reference purposes.
4	Utilize various modules of ANSYS software to analyze the 3D CAD models generated, for various conditions as required by the project.
5	Review design layouts to find and resolve problems involving compatibility with basic design concepts.
6	Work with engineering and fabrication team to investigate and resolve problems with existing designs.
7	Make corrections to the drawings as requested by authorized personnel.
8	Adhere to strict company and partner information security protocols.
9	Support and maintain a positive safety culture by following all safety policies and procedures and actively contributing to a safe working environment.
10	Any other responsibilities as assigned by the reporting Officer.

2.1.b. Qualifications & Requirements of Candidates for "Analysis Engineer-M"

1	The Candidates should have a minimum educational qualification of full time B.E./B.Tech in Mechanical Engineering.
2	The Candidates should have working knowledge in Auto-CAD and Uni-graphics NX software and ANSYS. Also, he /she should have working knowledge in MS office.
3	Read and understand 2D drawings and 3D CAD models
4	Knowledge of simulation techniques, tools, and principals involved in production of precision technical plans, blueprints, drawings, and models.
5	Able to work with team on detailed CAD files and ability to explain the trouble areas on the files and offer up solutions.
6	Should have knowledge in various modules of Ansys workbench namely, structural analysis, Multibody Dynamics (MBD) simulation, Explicit analysis, FEA, Ansys Fluent, Vibrations related modules and Thermal Analysis.
7	Knowledge about various manufacturing processes.
8	Knowledge about various engineering materials and related standards according to application
9	The minimum age of candidates must be more than 21 years & less than 30 years.
10	The candidate should have ability to summarize scientific and engineering principles in an easy to understand manner.

11	The candidates should have ability to design the components / sub-assembly/assembly aesthetically and functionally with new ideas.
12	The candidates should have in-depth knowledge in Unigraphics NX CAD software, simulation in ANSYS.
13	The candidates should have wide knowledge of new system / technology available in market to increase efficiency and maintaining safety norms.
14	The candidates should have ability to plan effectively to ensure machine/ project to be deliver in time with cost effective.

2.2 Design Engineer-M(Mechanical): The candidate will be engaged initially for a period of ONE year which may be extended up to a maximum of three years(Including initial period) based on project requirement and individuals Performance

Consolidated remuneration p.m.	Additional benefits payable
Rs. 50,000/- (inclusive all)	No increment shall be granted during the term of the contract.

2.2.a Job Specification: for carrying out activities in R&D section of OFMK.

1	Utilize NX software to develop layouts, designs, and drawings that meet or exceed engineering specifications, on time.
2	Work within a team to generate and review CAD models, convert 3D models to 2D drawings, technical documentation, NX simulations and motion, and prototypes using industry, departmental and discipline standards.
3	Maintain CAD files and supporting documentation. Create and update database of design records for future reference purposes.
4	Review design layouts to find and resolve problems involving compatibility with basic design concepts.
5	Work with engineering and fabrication team to investigate and resolve problems with existing designs.
6	Make corrections to the drawings as requested by authorized personnel.
7	Adhere to strict company and partner information security protocols.
8	Support and maintain a positive safety culture by following all safety policies and procedures and actively contributing to a safe working environment.
9	Any other responsibilities as assigned by the reporting officer.

2.2.b. Qualifications & Requirements of Candidates for “Design Engineer-M”

1	The Candidates should have a minimum educational qualification of full time B.E. / B.Tech in Mechanical Engineering.
2	The Candidates should have working knowledge in Auto-CAD and Uni-graphics NX software. Also, he/she should have working knowledge in MS office.
3	Read and understand 2D drawings and 3D CAD models.
4	Knowledge of design techniques, tools and principals involved in production of precision technical plans, blueprints, drawings, and models.
5	Able to work with team on detailed CAD files and ability to explain the trouble areas on the files and offer up solutions.
6	Ability to design fixtures.
7	Knowledge about various manufacturing processes.
8	Knowledge about various engineering materials and related standards, heat treatment processes according to application.
9	The minimum age of candidates must be more than 21 years & less than 30 years.
10	The candidate should have ability to summarize scientific and engineering principles in an easy to understand manner.

11	The candidates should have ability to design the components/ sub-assembly/assembly aesthetically and functionally with new ideas.
12	The candidates should have in-depth knowledge in Unigraphics NX CAD software, motion/simulation in NX.
13	The candidates should have wide knowledge new system/technology available in market to increase efficiency and maintaining safety norms.
14	The candidates should have ability to plan effectively to ensure machine/ project to be deliver in time with cost effective.

2.3 Design Engineer-EE(Electrical): The candidate will be engaged initially for a period of ONE year which may be extended up to a maximum of three years(Including initial period) based on project requirement and individuals Performance.

Consolidated remuneration p.m.	Additional benefits payable
Rs. 50,000/- (inclusive all)	No increment shall be granted during the term of the contract.

2.3.a Job Specification: for carrying out activities in R&D section of OFMK.

1	System level design and implementation in product.
2	Work with Mechanical & Electronics engineering and fabrication team to investigate and resolve problems with existing designs related to integration of electrical and mechanical system.
3	Sourcing of material required for development of prototype.
4	Preparation of project reports /documentation.
5	Participation in field evaluation and evaluation.
6	Make corrections to the drawings as requested by authorized personnel.
7	Adhere to strict company and partner information security protocols.
8	Support and maintain a positive safety culture by following all safety policies and procedures and actively contributing to a safe working environment.
9	Any other responsibilities as assigned by the reporting officer.
10	Further Candidate may have to travel all over India for official work if need arises, as per Company's requirement.

2.3.b. Qualifications & Requirements of Candidates for “Design Engineer-EE”

1	Working knowledge in selecting different motors for different applications especially position control applications.
2	Experience in designing control systems for power electronic drives.
3	Design and development power electronic modules for electro mechanical application.
4	Implementation of position /stabilization control-in field applications.
5	Knowledge of Quality assurance of equipment, environmental and reliability evaluation, EMI/EMC evaluation of equipment.
6	Trouble shooting of complex power electronic modules/drives.
7	Experience in Generating Bill of Materials (BoM) for projects, planning, scheduling and controlling various production activities for completion of projects on time.
8	Effective communication (oral/ written) for follow up with cross functional teams in organization and Local/ foreign vendors are very much essential.

2.4 Design Assistant-E(Electrical): The candidate will be engaged initially for a period of ONE year which may be extended up to a maximum of three years(Including initial period) based on project requirement and individuals Performance.

Consolidated remuneration p.m.	Additional benefits payable
Rs. 40,000/- (inclusive all)	No increment shall be granted during the term of the contract.

2.4.a Job Specification: for carrying out activities in R&D section of OFMK.

1	Will be coordinating with the production section and ensuring that components are being manufactured as per the drawings issued by R&D section.
2	Generation of Electrical 2D drawings.
3	Maintain all project information with daily updates.
4	Assist with design and production team for final product development.
5	Assist with product/vendor sourcing.
6	Gather detailed information and quotes for preparation of accurate design proposals.
7	Create and prepare proposals as requested by the reporting officer.
8	Assist design/analysis engineer with various design and administrative tasks related to all phases of project, from initial planning through to project completion.
9	Develop and prepare presentations through the use of PowerPoint.
10	Maintain up to date knowledge of products and materials available on the market.
11	Maintain excellent organization of project files, samples, and orders.
12	Track assigned tasks, appointments, and correspondence with detailed follow-through to reach completion.
13	Any other responsibilities as assigned by the reporting officer.
14	Further Candidate may have to travel all over India for official work if need arises, as per Company's requirement.

2.4.b. Qualifications & Requirements of Candidates for “Design Assistant-E”

1	Basic Computer Knowledge of MS Office.
2	The Candidates should have working knowledge in AutoCAD-Electrical software.
3	Should be able to understand and interpret the electrical drawings.
4	Knowledge for handling various test equipment's/instrument for electrical and electronic systems.
5	The candidates shall have knowledge of Preparing Process Schedule, Flow Chart etc.
6	The candidates shall have knowledge of photocopying and scanning machines.
7	The Candidates must have proficiency of Hindi & English language.

Cont..08/-

ADVT. NO & DATE :-----

APPLICATION FOR THE POST OF :-----

To
THE CHIEF GENERAL MANAGER
ORDNANCE FACTORY MEDAK(A UNIT OF AVNL)
YEDDUMAILARM,SANGAREDDY,TG-502205

Paste a recent
 Passport size
 Photograph

APPLICATION FOR ENGAGEMENT OF PROFESSIONALS ON FIXED TERM CONTRACT BASIS

Sl.No	Particulars	
1	Name (in Block Letters)	
2	Father's/Mother's/Husband's Name	
3	Gender(Male /Female)	
4	Date of Birth (DD/MM/YYYY) Age in Yrs./Months. As on the date of Advertisement	
5	Whether Belongs to SC/ST/OBC(NCL)/EWS/PWD/ESM/Others	
6	Highest Qualification	
7	Total Post Qualification work experience as on the date of Advertisement	
8	Date of Retirement /Separation from the last employment	
(i)	Name of the Company /Department (working/retired)	
(ii)	Whether CPSE / STATE PSU / GOVT. Department / Reputed /Large Private Sector Organization	
(iii)	Post Currently held on Regular (Substantive) basis with Pay Scale, Level and Grade Pay (Under IDA & CDA Pay Scales) or on the Date of Retirement / Separation.	
9	Present Address for Communication	
10	Permanent Address	
11	Contact Mobile No. Alternate contract No.	
12	E-mail id:	
13	AADHAR Number/PAN Number	
14	Details of Application Fee Remitted	
15	Mode/E-MRO Date/Bank Details	

16. EDUCATIONAL QUALIFICATIONS:

Sl. No.	Qualifications from 10 th Class onwards	% of marks obtained/CGPA	Year of passing	Name of School/College	Affiliated institute/university

17. PARTICULARS OF EXPERIENCE:

Name of the Company / Organization	Post Held	Period of Employment		Pay Scale/ Level & Grade pay in case of PSUs/Govt.Depts	CTC (In Rs.) in other cases	Major Responsibilities
		from	To			

Additional relevant information, if any, which you would like to mention in support of your suitability for the post (Attach separate sheet, if necessary)

DECLARATION

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience. I understand that any wilful misstatement described herein may lead to my disqualification or dismissal, if engaged.

I, the undersigned, also understand that the engagement is purely temporary and contractual and on Fixed Term Contract Basis and it is not against any permanent vacancy and this engagement will not give any claim for regular/permanent employment in the Company.

Signature of the Candidate

Place:

Date:

Documents to be enclosed (which ever applicable)

- Valid document evidencing date of birth of the candidate (Secondary / Matriculation School Certificate/Birth Certificate).
- Educational Certificates – Mark sheets & Degree (Diploma, Graduation, Post –Graduation).
- Work experience –
 - (A) Joining –Relieving Letter from Company/Organisation.
 - (B) Experience /Service Certificate /Salary statement/Bank statement issued by company/Organisation. (It should indicate date of joining and date of relieving from each organization where worked).
- (C) Salary Certificate together with ITR or Form-16 A issued by present / past employer(s).
- Caste Certificate in case of candidates belonging to reserved category.

Cont..10/-

TERMS AND CONDITIONS FOR ENGAGEMENT OF PROFESSIONALS ON FIXED TERM CONTRACT BASIS

A. Selection Process: Selection will be based on qualification and experience and/or performance in the interview/interaction.

(i) SCREENING:

- Screening of Applications will be done by a Screening Committee constituted for that purpose. Candidates are required to fill in the Application Form (attached with the advertisement) complete in all respects.
- The completely filled Application Form has to be submitted to OFMK for screening by the Screening Committee. Candidates may be shortlisted for Interview. The Company may adopt higher criteria in case of receipt of more number of applicants meeting eligibility criteria.

(ii) INTERVIEW:

- If required, Personal Interview/interaction will be conducted.
- The offer of engagement shall be issued to the suitable candidates in the order of merit and based on the number of vacancies and will be subject to verification of antecedents and caste certificate (in case of reserved category candidates) as per Govt. of India guidelines.
- **Following weightage criteria will be followed for personal interview.**

Criteria	Weightage
Aggregate Marks secured in BE/B.Tech etc.	85%
Practical test & Interview for shortlisted candidates	15%

- **All such engagements will be recommended by a Selection Board constituted by the Chief General Manager/OFMK.**

(iii) DECLARATION OF RESULT OF SELECTION:

- Only those candidates shortlisted may be called for interview (physical/virtual).
- The names of candidates shortlisted for interviews will be notified on AVNL website(www.avnl.co.in) and call letters will be sent to their e-mails.
- Candidates are requested to print the call letter and comply with the instructions indicated therein.
- The results of the final selection, either on the basis of qualification and experience and/or interview, will be published only on AVNL website(www.avnl.co.in).

B. Tenure:

The tenure of contract engagement on full time basis will be normally for a period specified in the advertisement against each post, which is extendable depending on the performance and requirements.

C. UPPER AGE LIMIT:

The upper age Limit for General & EWS category candidates shall be as mentioned against each post.

AGE RELAXATION: Upper age Limit is relaxed by:

- 03 years for OBC(Non-creamy Layer)
- 05 years for SC/ST

Person with Benchmark Disabilities candidate:

- By 10 years for General(UR)
- By 13 years for OBC(Non-Creamy Layer)
- By 15 years for SC/ST

5 Years for the candidates who are the domicile of J&K during the period from 01.01.1980 to 31.12.1989 as per Govt. of India guidelines.

Relaxation for Ex-Servicemen category candidates is as per extant Govt. of India guidelines.

D. Qualification & Experience:

Qualification and job description should be clearly specified in the Application. The candidates are advised to ensure that they meet the qualification and other criteria mentioned in the application before filing the application. Date of issuance of final mark sheet shall be taken as the date of acquiring qualification.

E. DOCUMENTARY EVIDENCE FOR WORK EXPERIENCE:

The candidate is required to submit experience certificate / documentary evidence if any for establishing work experience.

F. REMUNERATION:

- Consolidated monthly remuneration mentioned against post.
- Payment will be made after Tax deduction at source. TDS certificate shall be issued by the Company.

G. OTHER TERMS AND CONDITIONS: -

(i)	The engagement is purely temporary and contractual and on Fixed Term Basis and it is not against any permanent vacancy. This engagement will not entitle any candidate to claim for regular/permanent employment in the Company. Accordingly, nothing within or relating to the Contract shall establish the relationship of employer and employee, or of principal and agent, between the Company and the contracted Professionals. They will not be entitled for any benefit/compensation/ absorption/ regularization/permanent employment in the Company except the fixed remuneration.
(ii)	The persons engaged on full time basis will not be allowed to take any other assignment during the period of contractual engagement.
(iii)	Total paid leave admissible shall not exceed 15 days in a year.
(iv)	DA, HRA or any other allowances shall not be admissible. No accommodation and Medical facilities will be admissible. However, company accommodation may be provided in special cases with the permission of CGM/OFMK on payment of applicable licence fees/charges and other charges.
(v)	TA, DA while on official tour may be paid on case to case basis. In case of retired Govt. personnel/CPSE personnel, it may be as per his entitlement at the time of retirement. In other cases, it will be decided on case to case basis with the approval of Competent Authority. Company units will provide transit accommodation in their Guest House during official tours. Units may also provide local transport.
(vi)	The persons engaged can be assigned additional responsibilities/tasks in addition to their specialization and assigned tasks.
(vii)	They will work on full time basis and on all working days as applicable or in operation in the Company. They may also be required to work beyond the normal working hours and on holidays too, in case of functional requirement.
(viii)	The engagement can be discontinued or terminated with one month notice or one month salary as the case may be decided by either side without assigning any reasons.
(ix)	The incumbents are liable to be transferred/ posted anywhere in India at the discretion of the Company.
(x)	Those working in Govt. / PSUs must submit NOC at the time of Interview and should submit proper relieving letter from present employer in the event of selection.
(xi)	The cut-off date for age, qualification and experience will be the date of advertisement.
(xii)	Date of issuance of final mark sheet shall be taken as the date of acquiring qualification.
(xiii)	Relaxation of age for SC/ST/OBC- NCL/PWD and Ex-Servicemen/ J&K domicile category will be as per Govt. of India guidelines. Reserved category candidates applying against unreserved post shall be treated as General category and no relaxation shall be given. The reserved category candidates are required to submit the caste / category certificate in prescribed format of Government of India, issued by the competent authority. OBC candidates belonging to creamy layer category should apply as general category and against general vacancies only.
(xiv)	The minimum qualification requirement in terms of percentage of marks/division will be appropriately relaxed for the Candidates belonging to SC, ST and PWD category.
(xv)	Only full time regular courses will be considered as qualification and all qualifications should be recognized by AICTE/UGC/appropriate Indian Statutory Authorities. Wherever CGPA/OGPA or letter grade in a degree is awarded, equivalent percentage of marks should be indicated in the application as per norms adopted by University/Institutes. Candidates will be required to submit documentary proof/certificate to this effect from the Institute/University at the time of interview, if called for the same.
(xvi)	Mere submission of Application does not guarantee the adequacy of candidature for being considered for further selection process. Mere fulfilling of eligibility criteria shall not confer any right to the applicant for being called for the interview/appointment. Canvassing in any form will disqualify the candidate.
(xvii)	Candidate will have to bring an original valid Photo ID (Aadhar Card etc.) and the original documents for verification at the time of interview/ medical/ joining, if called for.
(xviii)	OFMK/AVNL also reserves the right to cancel/amend the advertisement and/or the selection process there under. The number of positions filled may increase or decrease depending on the requirement of OFMK.

(xix)	No TA/ DA shall be paid to any candidate for attending interview in OFMK .
(xx)	Engagement of the selected candidate will be subject to medical fitness by the Medical Officer nominated by OFMK .
(xxi)	Police verification report (PVR) is a pre-condition for engagement of the selected candidates. Candidates will have to obtain a formal Police verification report before joining.
(xxii)	Necessary Medical Insurance policy for self may also be submitted at the time of Joining with AVNL.
(xxiii)	No correspondence will be entertained from the candidates not selected/ interviewed.
(xxiv)	Candidates should ensure that they fulfil the eligibility criteria prescribed for the post they have applied. In case it is found at any stage of selection process or even after appointment that the candidate has furnished false or incorrect information or suppressed any relevant information/ Material facts or does not full fill the criteria, his / her candidature / services are liable for rejection/termination without notice.
(xxv)	Any corrigendum/clarifications of the advertisement, if necessary, shall be uploaded on AVNL website (www.avnl.co.in) and no separate press coverage is envisaged for this purpose.
(xxvi)	All disputes / cases related to this recruitment process are subject to jurisdiction of courts at Chennai only.
(xxvii)	Management reserves the right to cancel / restrict /enlarge / modify / alter the recruitment/selection process, if need so arises, without issuing any further notice or assigning any reason thereafter.
(xxviii)	AVNL/OFMK reserves the right to relax age/experience/qualification & other qualifying criteria in deserving cases.
(xxix)	All information regarding this recruitment process would be made available in the AVNL website (www.avnl.co.in) career only. Applicants are advised to check the web site periodically for important updates.
(xxx)	The candidates must have an active E-mail ID & Mobile number which must remain valid for at least next one year. All future communications with the candidates will take place only through E-mail. Candidates have to ensure accuracy of their E-mail ID & Mobile number. No change in E-mail ID & Mobile number as declared in the application will be allowed. The Company shall not be responsible if the information/ intimations do not reach candidates in case of change in the mobile number, email address, connectivity/network issues, technical fault or otherwise, beyond the control of the Company. Candidates are advised to keep a close watch on the AVNL website(www.avnl.co.in) for latest updates.
(xxxi)	Application fee (Non-refundable Rs. 300/-). SC/ ST/PwBDs/ Ex-SM/Female candidates are exempted from payment of application fees.
➤	Payment of Processing Fee of Rs.300/- (Rupees Three Hundred only) to be paid through SBI Collect (PSU-Armoured Vehicles Nigam Limited – OFMK-Miscellaneous)
(xxxii)	Applications that are incomplete, not in prescribed format, not legible, without the required certificates and without requisite fee, shall be summarily rejected without assigning any reasons and no correspondence in this regard shall be entertained.
(xxxiii)	For any queries regarding this recruitment please send E-mail to gm.ofmk@ord.gov.in or contact at 040-23283455 / 23283469 on all working days from 8.00 AM to 05.00 PM (Monday to Friday).
(xxxiv)	Clarifications/Decisions of the Company in respect of all matters pertaining to this recruitment would be final and binding on all candidates.
(xxxv)	Any other terms and conditions of engagement can be determined and incorporated with the approval of the Competent Authority.

AVNL's DECISION FINAL:

The decision of Chairman & Managing Director, AVNL in all matters relating to eligibility, acceptance or rejection of applications, penalty for false information, mode of selection, conduct of interviews, selection and posting of selected candidates will be final and binding on the candidates and no query/ correspondence will be entertained in this regard.

Last date for receipt of Application at OFMK is 21 days from the date of publication of advertisement in the Employment News.